

# Career Center Internship Grant

## Budget Worksheet

### Instructions

- Use this form to create a budget of your anticipated expenses and financial resources during your internship.
  - Please type in all fillable cells, using a "0" or "n/a" as appropriate.
  - Upload this completed form (as a PDF) to your online application.
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**Name**

**Anticipated Internship Site (List your first choice option if your internship is not secured yet.)**

**Internship Modality**

**In person   Remotely   Hybrid**

**Housing**

**Number of weeks housing is needed.**

**Housing Cost - Describe what costs you will incur related to food/groceries and how you arrived at that estimation.**

## Travel

**Origin City - Where are you traveling from?**

**Destination City - Where are you traveling to?**

**Method of Transportation - How do you plan to relocate to your internship location if needed?**

## Commuting

**Commuting Method - How do you plan to get to and from work everyday?**

**Number of Days Commuting - Will you be commuting daily or only on select days? Estimate the total number of days you will be commuting over the course of your internship.**

**Commuting Cost - Describe costs you will incur related to getting to your internship location if needed?**

## Food

**Weekly Food Cost - Describe what costs you will incur related to food/groceries and how you arrived at that estimation.**

## Other

**Do you anticipate any additional expenses? Please describe in detail and include costs.**

## Remuneration

**Will you receive any sort of remuneration. (This may include: money (wage/stipend), room and board, discounted commuting costs.)**

## Grant Request Total Expenses

Please list the estimated cost for each of the following. Dollar amount only.

**Housing**

**Travel**

**Commuting**

**Food**

**Other**

**Total**