

## **SOAN Faculty Advisor Policy**

At the end of each semester, the SOAN department will publish a list of all advisors who are able to accept new advisees. This list will be available via the SOAN web page and posted in the window of the Administrative Coordinator's office (JRHH 343B).

SOAN students who are in need of an advisor are encouraged to reach out to these available faculty members directly to see if they are still able to take on new advisees. Please note that SOAN faculty have a max capacity of advisees that they can work with to maintain an equitable distribution of responsibility within the department. Faculty are not able to make exceptions to this policy.

Should a faculty member be unable to take on additional advisees, students will be referred to the Administrative Coordinator to discuss which faculty members are currently available to take on new advisees.

Please direct any questions regarding advising assignments to the Administrative Coordinator.

SOAN Administrative Coordinator:

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JRHH 343B  
503-768-7616

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