



Overseas & Off-Campus Programs Application Checklist

2026-2027 Programs Application Due Dates

Summer/Fall/Full Year Programs: October 6, 2025

Spring Programs: February 2, 2026

Please note: ALL materials listed below must be submitted by the application deadline

- ☐ [Application](#) (including [essay responses](#))
 - Information needed to complete application:
 - ☐ Passport Information
 - ☐ Parent/Guardian Information
 - ☐ Emergency Contact Information
 - ☐ Academic Information (student ID, GPA, major, language(s) studied)
- ☐ [Two Academic References](#) (contact 3-4 weeks prior to application deadline)
- ☐ Passport Photo
 - Attend an *Overseas Office Passport Photo Session* drop by our office any time during these sessions (dates to come), we will take a passport style photo on your phone, and you will submit it to us. This will only take about 2-3 minutes!
 - Or, take your own. Read through [this article](#) for guidance on taking a passport photo, and make sure that your photo meets these State Department [requirements](#). You can download an app, such as Passport Photo Booth ([iOS](#) and [Android](#)), or you can use the 'Square' mode on your phone. The US Department of State also has a [photo cropping tool](#) to resize your photo to the correct dimensions.
 - You will submit the passport photo by emailing it to overseas@lclark.edu.
- ☐ Unofficial Transcript
 - Students can download their unofficial transcripts for free in [WebAdvisor](#).
 - The unofficial transcript should be submitted via email to overseas@lclark.edu.
 - *First-Year/Transfer Students*: Submit your current course enrollment as found in [WebAdvisor](#). Transfer students may submit an unofficial transcript from their previous institution.
- ☐ [Advisor Approval Form](#)
 - Make an appointment with your Faculty or College Advisor to discuss how the program aligns with your academic goals at Lewis & Clark, then complete this form.

Please visit the [Apply](#) page of our website for additional information, or email questions to overseas@lclark.edu!